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**PINELLAS COUNTY SCHOOLS**

**2016 SUMMER BRIDGE**

**ADMINISTRATIVE INTERN EXPECTATIONS AGREEMENT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: | |  | |  | |  | |
| Last | | | | First | | MI | |
|  | | | |  | |  | |
| Home Phone: | | |  | Cell Phone: | |  | |
|  | | | | | | | |
| School: |  | | | | School Phone: | |  |

**If hired for the 2016 SUMMER BRIDGE, I agree to all of the Administrative Intern Expectations outlined below:**

**Please check the category below:**

1. **I am currently in the : \_\_\_\_\_AP Pool \_\_\_\_\_A-Prep \_\_\_\_\_\_ Aspiring Leader**

* Attend each day of **SUMMER BRIDGE** unless there is a verified illness or emergency. Administrative Interns may **NOT** miss days for other trainings or vacation. , but no exceptions can be made.
* Be on time each day of camp.
* Administrative interns must work and plan collaboratively with the building administrators and school staff.
* Understand that you will observe and provide feedback to teachers.
* Understand that all appointments will be contingent upon adequate enrollment and that **SUMMER BRIDGE** assignment may change dependent on enrollment.
* Agree to work at the assigned summer site location.
* Attend Administrative orientation training in the **spring** at the Administration Building. (Date to be determined).

**Please list your choice of summer site:**

1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Principal Print Name Date

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Signature of Applicant Print Name Date

**Please return to Professional Development Department, Administration Building by**

**March 11, 2016**